Welcome to the SE Uplift Board of Directors,

We hope the information in this board binder will help you become familiar with SE Uplift and your role as a board member.

SE Uplift is one of seven neighborhood coalitions in the Portland Neighborhood System. We provide services and support to 20 neighborhood in inner southeast and northeast Portland. Though we receive most of our funding from the City of Portland, via a grant managed by the Portland Office of Community and Civic Life, we are an independent non-profit corporation.

As a SE Uplift board member, you have two important roles:

1. **Serve as a liaison between SE Uplift and your neighborhood, organization, or community**
   Learn more about the programs and services available from SE Uplift and serve as an ambassador for SE Uplift in the larger community. Additionally, help ensure that SE Uplift is responsive to community needs.

2. **Contribute to oversight and governance of the SE Uplift corporation**
   As a member of a non-profit board, you have both the opportunity and responsibility to contribute to financial and organizational governance. Operations and administrative decisions are made by the SEUL executive director and staff, and strategic planning, mission, and large-picture visioning falls into the domain of the board.

We know that new board members sometimes feel overwhelmed by the amount of information and the complexity of issues that coalitions deal with. In addition to familiarizing yourself with the information in this binder and on our website, we encourage you to ask lots of questions. SE Uplift staff and other board members are excited to welcome you aboard and happy to provide any additional information you may need.

We look forward to working with you on the board!

Molly Mayo
Executive Director

Reuben Deumling
Board Chair
Our Mission:

To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

* SE Uplift also joyfully supports Northeast neighborhoods south of I-84

We Believe:

- **Relationship-Building:** Personal connections and networks strengthen our communities.
- **Community Involvement:** Organized neighbors can shape the future of our communities, including envisioning and enacting positive change. Through collaboration, we co-create the communities we want to inhabit.
- **Grassroots Democracy:** We all have a role in determining the character and future of our city through grassroots, bottom-to-top participation.
- **Sharing, Teaching and Learning:** With tools, support, and opportunities to connect, we can effect positive change.
- **Diversity and Inclusiveness:** In an inclusive, multicultural environment, through which we can explore our differences and come together around common interests and goals.
- **Building Capacity:** We strengthen our communities as we strengthen our neighborhood associations, community based organizations and business districts.

Declaration of Unity

The Southeast Uplift Neighborhood Program Board of Directors affirms the rights of all neighbors to live and work without fear of intolerance because of their age, disability, income, gender, religion, sexual orientation, or their ethnic, racial or national origin.

We honor and encourage the diversity within our neighborhoods and strive to have full participation from all our various groups on our board.
Find Us Online

Facebook

Check out our lively community on Facebook! Find photos of your neighborhood’s latest event or send us some to share. See what other organizations working in our area are up to. Remember to like our page and share items you think your own Facebook friends would enjoy.

Newsletters

Be sure to sign up for both SE Uplift’s monthly E-news and land use and transportation committee newsletters. You can sign-up on our homepage: www.seuplift.org

Website – www.seuplift.org

Under the “Who We Are” menu, you fill find a page devoted to the SE Uplift Board with links to meeting dates, agendas and meeting minutes, a board roster, bylaws, letters of support and advocacy, and this full board binder.

Other great resources on our website include a calendar of community, neighborhood association, and city events and a Community Resource Library with information on neighborhood elections, outreach, meeting facilitation, and more!

Board Listserv

The SE Uplift Board uses a google group email distribution list to communicate about board business and distribute announcements from public agencies to the full board.
SE Uplift Programs & Services

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<th>GRANTS</th>
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| SE Uplift provides various grant programs to neighborhood associations (NAs) and other community groups. Past grant programs have included Neighborhood Small Grants, Graffiti Abatement Grants, and Creative Engagement Grants. As of right now, we fund Neighborhood Small Grants.  

Our small grants program provides community organizations with seed money for projects that increase the number and diversity of people who are involved and engaged in improving their communities; strengthen community capacity to create social change; and increase community impact on public decisions and community life.  

One of the more unique aspects of the Neighborhood Small Grants Program is that it's not only intended to provide community members an opportunity to create and shape their neighborhoods but also to simultaneously build the skills and capacity of project leaders to create lasting change.  

The program is specifically designed to help grassroots groups, who have never applied for a grant before, take the next steps. We provide two training workshops, help applicants craft project idea, and review draft applications. |

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<th>FISCAL SPONSORSHIP</th>
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| SE Uplift provides NAs with fiscal sponsorship. This allows them to apply for grants and solicit tax-deductible donations under SE Uplift’s 501(c)3 tax-exempt status. To use SE Uplift’s tax-ID, NAs must first apply and be approved for each specific project or event.  

Funds raised through SE Uplift’s tax-ID are then required to be held by SE Uplift in a separate account on behalf of the project, and then are accessed via reimbursement or direct payment of invoices. SE Uplift is responsible for providing appropriate financial oversight. |

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<th>COMMUNICATION FUNDS</th>
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<td>Each year SE Uplift distributes a total of $20,000 to our neighborhood associations for communication and outreach efforts. The allocation of funds is calculated by number of households within each NA</td>
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boundary (according to the last census). Communication funds become available in October, are accessed on a reimbursement or direct payment basis, and must be spent by the following September.

To receive funds, NAs must first submit a proposal approved by their board outlining how they plan to use their funds. We encourage our neighborhood association to use this funding creatively and strategically and have developed resource materials (example materials and templates) to help them do t

**NEIGHBORHOOD CLEANUPS**

Many NAs hold annual cleanup events to give residents a chance to reduce waste and unwanted clutter from their homes, basements, or garages. The events are also a great fundraising opportunity for NAs. At these events, NA volunteers work with haulers to accept bulky waste and unwanted items from residents at a central location in exchange for a small fee.

Event costs are largely covered through a reimbursement program. Additionally, Metro provides vouchers that waive disposal fees for neighborhoods, further reducing the overhead cost of the event. SE Uplift distributes cleanup funding* and supports NAs with reports and outreach.

*This program is provided through a grant contract with the Bureau of Planning and Sustainability.

**EVENTS, TRAININGS, WORKSHOPS**

SE Uplift hosts informational workshops, skill-based trainings for neighborhood volunteers and events designed to increase our visibility and the public’s understanding, support, and engagement with SE Uplift’s mission.

Examples of previous events include:
- Demolition, Infill and Housing Affordability Forum
- Knock, Knock! It’s Your Neighbor
- Grants Celebrations
- Inclusionary Housing Workshop
- Board Member Orientations
- Ground Rules Training
- Good Neighbor Agreement Trainings
- Volunteer Appreciation Parties
- Quarterly Sustainability Workshops Highlighting Community Projects

**LAND USE & TRANSPORTATION**

The SE Uplift Planning and Transportation program supports residents in playing an active role in land use and transportation issues in their neighborhoods. Services include:

- Training and assistance in understanding and responding to development proposals.
- Organizing neighborhoods to influence land use and transportation policy.
- Convening the Southeast Uplift Land Use and Transportation Committee.

SE Uplift Land Use & Transportation Committee: SE Uplift has an active Land Use and Transportation
Committee comprised of representatives from each of SE Uplift’s 20 neighborhood associations, along with other community members, businesses, and interested parties. This group convenes monthly to discuss, share information, and take action on timely land use and transportation issues. SE Uplift provides a forum, facilitates the meeting, and manages this committee and follow-up activities.

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<th>ADMINISTRATIVE SUPPORT</th>
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<td>SE Uplift conducts a variety of administrative tasks including but not limited to:</td>
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<td>• State filing help</td>
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<td>• Insurance</td>
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<td>• Board member database</td>
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<td>• Equipment and space rental</td>
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<th>NA BOARD SUPPORT / LIAISON SERVICES</th>
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<td>Program staff also provide liaison services to the 20 neighborhood association in the Coalition District. This role includes providing technical assistance and support in a number of areas such as increasing participation, communication, and navigating SE Uplift programs and city systems. Liaisons also attend monthly meetings and ensure NAs follow ONI Standards and their Bylaws, help with annual elections, and support them with events.</td>
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<th>OUTREACH &amp; COMMUNICATIONS</th>
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